*Please answer Yes or No in each column*

|  | **Health Promotion Competencies** | **Theoretical knowledge**  **(Y/N)** | **Practical experience (Y/N)** | **Performed independently**  **(Y/N)** | **Confident to teach others**  **(Y/N)** | **Briefly specify personal experience or provide any comments you feel are relevant and not covered in your CV** |
| --- | --- | --- | --- | --- | --- | --- |
|  | Part 1: Needs or situational assessment competencies |  |  |  |  |  |
| 1.1 | Locate, conduct and critically analyse relevant literature ( includes peer reviewed, grey literature, local and state strategic plans, organisational reports and policies) |  |  |  |  |  |
| 1.2 | Participatory community assessments methods |  |  |  |  |
|  | Part 2: programme planning |  |  |  |  |  |
| 2.1 | Plan a comprehensive health promotion intervention to address a priority health problem in a population or setting based on an appropriate needs assessment |  |  |  |  |  |
| 2.2 | Apply culturally-relevant and appropriate approaches with people from diverse cultural, socioeconomic and educational backgrounds |  |  |  |  |
| 2.3 | Establish and facilitate community engagement partnerships |  |  |  |  |  |
| 2.4 | Develop and coordinate production of appropriate program support materials (pamphlets, posters and other audio-visual materials) |  |  |  |  |  |
| 2.5 | Co-ordinate or carryout pre-testing of program resources |  |  |  |  |  |
| 2.6 | Monitor programs and adjust objectives and strategies based on the analysis of evaluation data |  |  |  |  |
|  | Part 3: Partnership building competencies |  |  |  |  |  |
| 3.1 | Develop effective partnerships with key stakeholders, gatekeepers, and target group representatives |  |  |  |  |  |
|  | | | | | | |
| 4.1 | Facilitate meetings |  |  |  |  |  |
| 4.2 | Debate health-related issues |  |  |  |  |  |
| 4.3 | Give presentations on health promotion programs or topics at workshops or conferences |  |  |  |  |  |
| 4.6 | Written report (including recommendations and potentially advocacy messages).Recommend specific actions based on the analysis of information |  |  |  |  |  |
| 4.9 | Operate audio-visual and multimedia equipment |  |  |  |  |  |
| 4.10 | Influence and motivate people |  |  |  |  |  |
| 4.11 | Think creatively |  |  |  |  |  |
|  | | | | | | |
| 5.1 | The following concepts: definition of health and health promotion, inequalities and inequities in health including the concept of the social gradient and relevance to practice, the action areas for health promotion, as well as the determinants of health (biological, behavioural and socio-environmental) |  |  |  |  |  |
| 5.2 | The history and development of health promotion (including Alma Ata 1978, Ottawa Charter 1986, Sundsvall Statement 1991, Jakarta Declaration1997, Mexico Ministerial Statement 2000, and the Bangkok Charter 2005) |  |  |  |  |
| 5.6 | Relevant theories and models of behaviour change, social and political change, social marketing, organisational development |  |  |  |  |  |
| 5.8 | Quantitative and qualitative evaluation methods and uses |  |  |  |  |  |
| 5.9 | Descriptive statistics and basic epidemiology definitions and concepts |  |  |  |  |
|  | **Part 6: Management skills** |  |  |  |  |  |
| 6.1 | Managing staff (CHW, ORT, volunteers, peer groups, professionals) |  |  |  |  |  |

Questions for Health Education (HE) and Health Promotion (HP) activities

1. What is your experience in working in the field of HE & HP? Please describe.
2. What is your experience with the responsibilities of supervision and/or management of HE & HP activities? (from context analysis, survey, mapping, needs assessment, strategy design, implementation to monitoring and evaluation). Please describe.
3. What is your experience in preparing and designing tools for HE & HP? Please describe.
4. What experience do you have in team management, training, supervision and/or coaching?
5. What experience do you have in patient education & counselling for chronic diseases?